

# HOW TO REGISTER WITH USCLAC



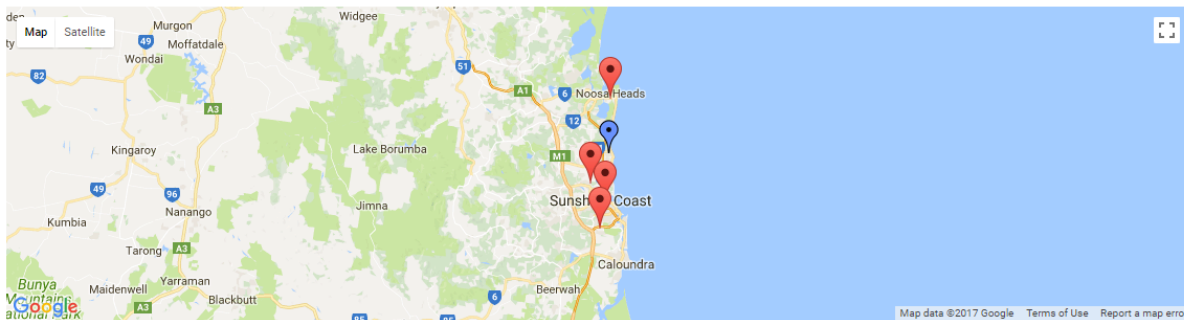
1. Input your postcode and make sure you select a minimum distance of 25km so you can find our centre.



## Find a Centre

Postcode/City:  Centre Distance:  Search:

2. Select University of the Sunshine Coast Little Athletics Centre



### Available Centres

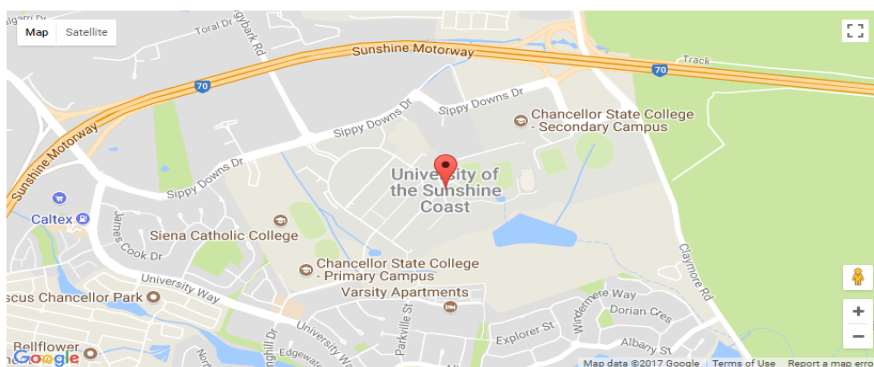
Bli Bli LAC	Select
Maroochydore Little Athletics	Select
Noosa LAC	Select
University of the Sunshine Coast Little Athletics Centre	Select

3. Select Register

[Back to Search](#)



## University of the Sunshine Coast Little Athletics Centre 2017/18



### Location

Uni of Sunshine Coast  
Sippy Downs  
QLD  
4556

### Contact

Ross Hepworth  
 [centremanager@usclac.com.au](mailto:centremanager@usclac.com.au)  
 0413155164

4. For returning members, please enter your username and password and select *Retrieve Details*. For new members, please click *I don't have an account*.

Family

Members

Extras

Summary

Payment

## University of the Sunshine Coast Little Athletics Centre 2017/18 Registration

Username

Password

I don't have an account

Retrieve Details

[I've forgotten my password](#)

5. Create your Username and Password. You will use this username and password to access your results throughout the season.

6. Input your contact details. A change to the registration system this year means that your registration will not progress unless you complete both primary and second contact details. For our single parent families, please just repeat your primary contact details.

### New Account

[I have an account](#)

#### Account Details

Username

Username

Password

Confirm password

#### Parent/Guardian Primary Contact

First name

First name

Surname

Surname

Contact number

Contact number

Email address

Email

Marketing list

YES

Mailing list

YES

#### Parent/Guardian Secondary Contact

First name

First name

Surname

Surname

Contact number

Contact number

Email address

Email

Marketing list

YES

Mailing list

YES

#### Address Details

Find your address



Unit number

Unit number

Street number- **Required**

Street number

Street name

Street name

Suburb- **Required**

Suburb

State- **Required**

State

Postcode- **Required**

Postcode

Country

Australia

7. Select Add New to add your athletes.

Previous Family **Members** Extras Summary Payment **Next**

## Members

Available Members **Add New**

Name	Surname	DOB	Age Group	Gender	Club
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8. Add your first athlete details. Please note you can attach a scan copy of your proof of age document (birth certificate or passport). Proof of age is required for all registrations so you can attach as part of this step or bring a copy to sign on or Friday night competition. Once all details are completed click Create.

Previous Family **Members** Extras Summary Payment **Create**

## Add Member

Name

Surname

DOB

Age

Gender

School

Club

Medical Condition

Medical Treatment Permission

Ambulance Cover

Proof of Age Document **i**  
 No file chosen

9. Add your additional athlete details by clicking Add New.

Previous Family **Members** Extras Summary Payment **Next**

## Members

Available Members **Add New**





Name	Surname	DOB	Age Group	Gender	Club
Roxy	Smith	17 Jan 2011	7	F	USCLAC

10. Once you have added all of your athletes, select Next.

## Members

### Available Members

[Add New](#)

Name	Surname	DOB	Age Group	Gender	Club	
Roxy	Smith	17 Jan 2011	7	F	USCLAC	 
Prinnie	Smith	17 Sep 2007	11	F	USCLAC	 

11. Please select an area in which you would be willing to volunteer on a Friday night. We can't run a successful meet on a Friday night without our parent volunteers so please indicate how you can assist.

## Duties

Filter roster types

Available duties

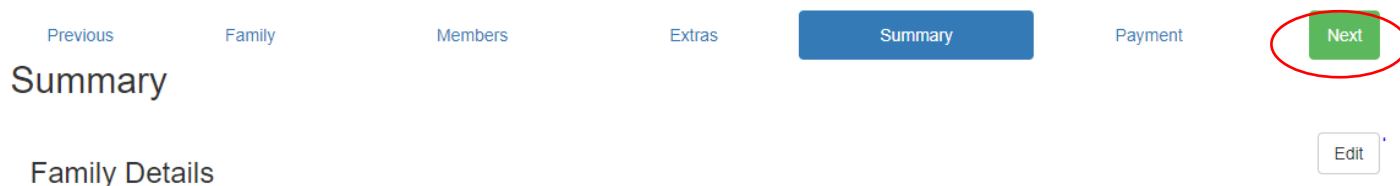
Roster	Duty Name	Timetable	Limit	Filled	Available	Selection
Friday Night Roster	Age Group Assistant	weekly	100	46	54	<input type="checkbox"/>
Friday Night Roster	Age Group Marshall	weekly	50	16	34	<input type="checkbox"/>
Friday Night Roster	Canteen	weekly	30	4	26	<input type="checkbox"/>
Friday Night Roster	Canteen Leader	weekly	10	0	10	<input type="checkbox"/>
Friday Night Roster	Coaching Assistant	weekly	50	2	48	<input type="checkbox"/>
Friday Night Roster	Equipment Set up and Put Away	weekly	100	1	99	<input type="checkbox"/>
Friday Night Roster	Finish Line Marshall	weekly	50	4	46	<input type="checkbox"/>
Friday Night Roster	Start Line Marshall	weekly	50	2	48	<input type="checkbox"/>
Friday Night Roster	Starter	weekly	10	2	8	<input type="checkbox"/>

12. Select any uniforms that you wish to purchase. Uniforms are available for purchase as part of the registration process, at sign on days or on Friday competition nights. Once you have selected all items you wish to purchase click Next.

## Extras

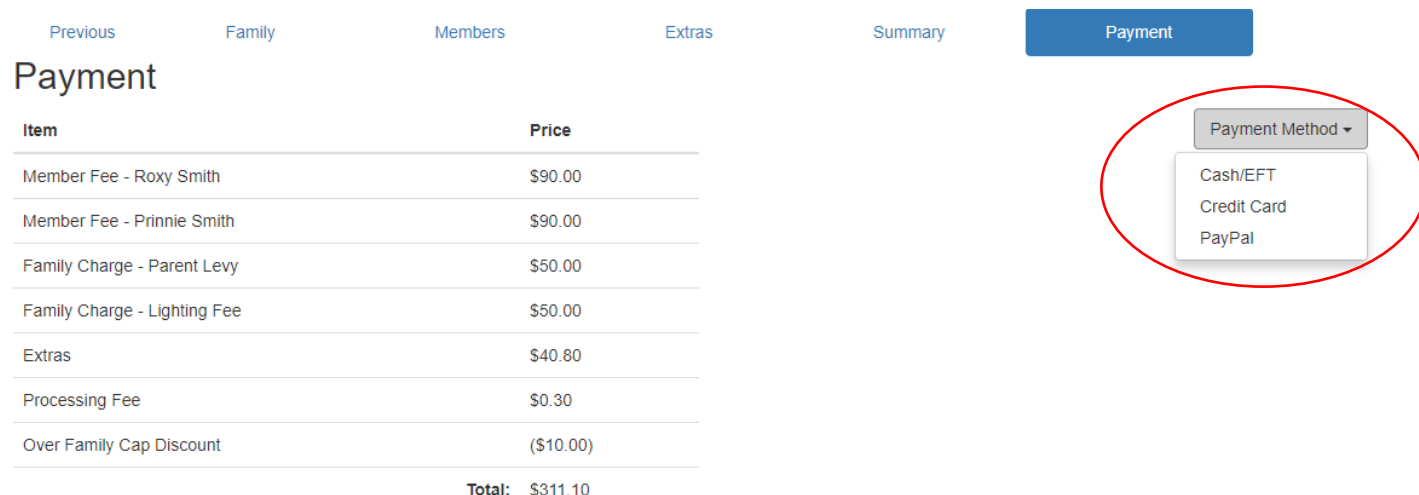
Name	Description	Quantity	Price	Subtotal
USCLAC Polo Shirt Size 6	USCLAC Polo Shirt Size 6	<input type="text" value="0"/>	\$40.80	\$0.00
USCLAC Polo Shirt Size 8	USCLAC Polo Shirt Size 8	<input type="text" value="0"/>	\$40.80	\$0.00
USCLAC Polo Shirt Size 10	USCLAC Polo Shirt Size 10	<input type="text" value="0"/>	\$40.80	\$0.00
USCLAC Polo Shirt Size 12	USCLAC Polo Shirt Size 12	<input type="text" value="0"/>	\$40.80	\$0.00
USCLAC Polo Shirt Size 14	USCLAC Polo Shirt Size 14	<input type="text" value="0"/>	\$40.80	\$0.00
Shorts Size 4	Shorts Size 4	<input type="text" value="0"/>	\$20.40	\$0.00
Shorts Size 6	Shorts Size 6	<input type="text" value="0"/>	\$20.40	\$0.00
Shorts Size 8	Shorts Size 8	<input type="text" value="0"/>	\$20.40	\$0.00

13. Summary of details will then display. You have the opportunity to edit any details input so far. Once you have confirmed your details click Next.



14. Summary of registration fees will now display. Please note that USCLAC has a family registration cap of \$170 for the registration fee component. Any discount over the family cap will be displayed as per below. Please also note that processing fee is charged by our Registration software provider Timing Solutions, this fee is not charged by or collected by USCLAC.

15. Please select your payment method. Selecting Credit Card or Paypal will redirect you to Paypal to complete the payment. Should you select the Cash/EFT option, you will need to complete your registration & payment in person at one of our sign on days or on Friday night competition. We have EFTPOS facilities available. If you wish to use a government Get Started voucher as part of your payment, you will need to select the Cash/EFT option and come and bring the voucher down to sign on or Friday night competition.



16. You have now completed your registration with USCLAC. Please come and complete your payment (if selected cash option) and collect your registration pack from either of our sign on days on Saturday 19<sup>th</sup> & Sunday 27<sup>th</sup> August. Competition begins Friday 8<sup>th</sup> September. We look forward to seeing you soon!